

## **Westran PTO September 7th 2022 Meeting Minutes**

**Date, Time and Location:** Wednesday, September 7th, 2022 at 6:00pm in the Elementary Library

**Meeting called to order by** President Kalee Scrogin at 6:07pm

**Attendance:** Kalee Scrogin, Randi Rice, Tannie Howard, Nicole Roark, Kaylee Hayes, Jenn McCloud, Ashley Wienhaus, Alisa Grubaugh, Hilary, Knazick, Cathay Riley, Amanda Riffel, Samantha Rowland, Sharrae Blair and Shania Rickart.

**Treasurer report given by** Randi Rice. Checking balance of \$449.70 and savings balance of \$22,958.15. (\$20,000 held back for playground). Kaylee Hayes makes motion to approve treasurer report and Shania seconds motion.

**Secretary report given by** Shania Rickart. Randi Rice makes motion to approve 08/08/22 minutes and Kalee Scrogin seconds motion.

### **New Business**

Budget revision: \$250 for field trips. \$50 for special ed field trips.

We are budgeting to have room for what we need, leaving it open to reallocate after fall fundraiser. Jenn McCloud makes a motion to amend budget and Ashley Wienhaus seconds motion.

Based on 385 PBS shirts, the around amount cost is \$575.

Fall Fundraiser-\$3,746 on online sales (we get 40%), 27% of kids registered. Every kid registered will be put in a drawing for an incentive-\$25 for walmart. Ashley Wienhaus makes a motion to approve and Kaylee Hayes seconds motion.

Discussed Open House: change location of where we set up next year, lobby was too crowded.

Book fair: We need people to sign up for shifts. Renae Fuemmeler is trying to get Cona-Ice for grandparents day and we will get 10% of sales.

Discussed the \$360 scholastic bucks that need to be spent before September 23rd.

The Glow Party being held on 10/21/22-PBS has 3 black lights and a fog machine for us to use. Alisa Grubaugh has black lights and a fog machine also. Times are to be determined. We are not selling glow sticks but every student will get one each. PTO has koolaid jammers and chips to provide for snacks at the glow party.

Room Parents will be discussed at the October meeting.

We talked about adding a budget for room parents who don't receive much help.

## **Old Business**

We discussed the new playground that we have \$20,000 set aside for. Everything is covered cost wise, so we spoke about other possible things we can contribute to the playground such as picnic tables and furnishing for outdoor classrooms. They would like seating that can easily be moved, bluetooth speaker, technology and paint the concrete. As far as what to spend the rest of the \$20,000 on that has been set aside for the playground, we talked about which teachers may need chromebooks and/or ipads. We will need to send a letter out to parents to let them know that the money we've been fundraising for the playground will now not need to be used directly towards the playground.

Teachers requests- Mr. Ueltschy needs a new rug for the music room

-An author is coming to speak to 3rd-5th grade on 11/09/2022. The school has a \$500 budget for guest speakers, and it costs \$500 to have the author come to the school. We spoke about splitting the costs 50/50 with the school, (we will pay \$250 and the school will pay \$250) and we will find something for k-2nd grade.

PR committee-putting positive out for parents

Teacher appreciation- we have 58 staff members and \$1,250 for our budget (\$675 of that goes to lunch). Discussed doing \$20 gift cards and lunch. PR will keep track.

Hilary Knazick made a motion to approve and Shania Rickart seconds motion.

**Next meeting is** Monday, October 3rd, 2022 at 6pm in the Elementary Library.

**A motion was made by** Randi to adjourn the meeting, Tannie Howard seconds motion.