

Westran PTO August 8th, 2022 Meeting Minutes

Date, Time and Location: Monday, August 8th, 2022 at 6:00pm at Elementary Library

Meeting called to order by Vice President Renae Fuemmeler at 6:07pm

Attendance: Renae Fuemmeler, Randi Rice, Shania Rickart, Deniz Woods, Amy Auriene, Ashley Wienhaus, Chrissy Dignan, Hilary Knazick, Caitlynn Kirkendoll

Treasurer Report given by Randi Rice. Checking balance of \$724.27 and savings balance of \$23,681.09

Secretary report given by Shania Rickart

New Business

Discussed the glow party being held on 10/21/2022. Mrs. Roark requested splitting school in groups of 2 with Preschool-2nd Grade and 3rd Grade-5th Grade. Going to have each group have their parties for 45 mins-1 hour. We're still needing black lights, fog machine and fun party decorations. We've ordered 600 glow sticks so every student can have one each. Amy volunteered to take pictures at the glow party. We will have a sign up of who can bring what we need, who can help chaperone and who can help set up and clean up.

We sent out sign up sheets for Room Parents out in green folders at Open House on 08/18/2022. We also will hand out treat bags to teachers with QR codes that will take them to the website and they can fill out teachers request.

Old Business

Going over revising the PTO bylaws. Amy recommends revising the bylaws, Chrissy made a motion to Amy's recommendation of revising the bylaws and was seconded by Ashley.

Discussed back to school open house; left it open for taking turns manning the PTO table. Doing photo-op with the option to take pictures with the kid's parents phone.

Revised back to school pool party for ideas for next year: do more advertising that there will be food free of charge. No negative feedback otherwise.

Back to school teacher lunch: Teachers requested Mexican on 8/19/22. We got quotes for who to cater the lunch:

Dinners Ready- \$780-includes drinks, plates & silverware

Fiestas- \$880

Brick-\$500 + tax

Carla Whitacre-\$878-includes set up

Doing ourselves-around \$375.00 (budget)

Hilary makes a motion to approve the budget and Caitlynn seconds.

Renaë is waiting on an email from Nothing Bundt Cakes for Fall Fundraiser.

Chrissy is checking with That's My Pan on noncompete agreement, a basic catalog to buy from and possible cash bonuses that we can use for incentives. The profit average is \$400-\$1000.

Four Seasons catalog will need to be on books as soon as possible.

We spoke about side by side fundraiser's to have more of a variety to sell or maybe accepting cash donations alongside a fundraiser. We also spoke about incentives for kids who sell the most. Four Seasons catalog has a prize program.

We spoke about sending fall fundraiser forms with parents after parent teacher conferences on November 7th, 2022 and collecting them November 21, 2022, which is the Monday of the week of Thanksgiving Break(11/23/22-11/25/22)

Basing fundraiser incentives on 340 students

Fall Fundraiser Committee: Amy, Chrissy and Renaë (chairing)

The Fall Fundraiser Committee will be working on the budget and incentives.

Discussed the book fair, September 12th, 2022-September 16th, 2022, we'll have a sign up for who can volunteer and do 1 hour increments of running the book fair. Regular book fair hours will start at 10:30am-3:30pm, except for Wednesday 9/14/22 will start at 10:30am-6:30pm.

Next meeting is Wednesday, September 7th, 2022 at 6:00pm at the Elementary.

A motion was made to by Randi to adjourn the meeting and was seconded by Ashley.